

ISG INITIATIVES ON SWACHH BHARAT ABHIYAAN

➤ Swachhata Shapath (Cleanliness Oath)

As a part of Swachh Bharat Abhiyaan launched on 02.10.2014 by the Hon'ble Prime Minister of India and in line with the instructions received from the Department of Heavy Industry, Ministry of Heavy Industries & Public Enterprises, Govt. of India and our Corporate office, Swachhata Shapath was administered to all the employees of ISG on 02.10.2014 by ED (PS-PEM & ISG), GM (Incharge) and other GMs.

➤ Initiative to implement 5 S concept at ISG

a) Weeding out of old records

As an initiative of Swachh Bharat Abhiyaan, and to implement 5S concept in ISG, a movement is started at ISG to weed out the old documents. This is to ease the limited storage facility available at ISG and to make work easier by eliminating obstacles.

b) Scanning of documents / Digitisation

With a view to start long journey towards paperless office and to reduce the documents in physical form and to convert these into soft form, it is proposed to scan/ digitalize the documents of ISG. Keeping in view the requirements received from some of the departments of ISG, a total of about 15.00 lakhs pages in A4 size are estimated to be scanned within a span of two months .